



## Terms and Conditions for Registration of Classes

### Interpretation

1. In these Terms & Conditions, except where the context otherwise requires:

- a. "Client", "you", or "your" means the individual(s) who has accepted or proposes to accept products or services by E-Reach by EtonHouse;
- b. "Contract" shall mean collectively these Terms & Conditions, the Registration Form and ETONHOUSE's Privacy Policy and such other policies, guidelines, codes of conduct and/or regulations of ETONHOUSE as are informed and provided to the Client, Parents and Student (and as amended, supplemented and varied) from time to time;
- c. "After-school Programmes" means all regular classes, courses, workshops and programmes developed, offered and conducted by E-Reach by EtonHouse for the Student during each Term other than the Holiday Programmes or Special Programmes;
- d. "Holiday Programmes" and "Special Programmes" means all classes, courses, workshops and programmes developed, offered and conducted by E-Reach by EtonHouse for the Student and outside of the After-school Programmes;
- e. "Parents" means the parents of the Student and any person or guardian who has or has accepted parental or legal responsibility for the Student. Parents are responsible, individually and jointly, for complying with their obligations under these Terms and Conditions;
- f. "Registration Form" refers to E-Reach by EtonHouse's registration form pursuant to which the Student is enrolled in E-Reach by EtonHouse.
- g. "Services" means the classes, courses, workshops and programmes developed, offered and conducted by E-Reach by EtonHouse for the Student under the Contract, and shall include the After-school Programmes and Holiday Programmes;
- h. "Staff" means any officer, teacher (whether permanent or temporary), employee, agent, service provider, representative or contractor of E-Reach by EtonHouse;
- i. "Student" means the individual(s) who is the recipient of Services provided by E-Reach by EtonHouse;
- j. "Term" means each period of the academic year during which E-Reach by EtonHouse regularly conducts classes;
- k. "Terms & Conditions" mean the terms and conditions contained herein and applicable to the provision of all Services;
- l. "E-Reach by EtonHouse", "we", "us" or "our" means the EtonHouse International Education Group and its affiliates; and
- m. "ETONHOUSE's Privacy Policy" refers to ETONHOUSE's Privacy Policy (as amended, supplemented and varied from time to time), a copy of which is annexed to these Terms & Conditions at Schedule A.

2. These Terms & Conditions apply to the provision of all Services by E-Reach by EtonHouse to the Student upon the engagement of the Client, and are to be complied with by the Client, Parents and Student at all times and are deemed

incorporated in the engagement of E-Reach by EtonHouse and the provision of the Services. E-Reach by EtonHouse may revise these Terms & Conditions and the Client, Parent and Student shall continue to be subject to such Terms & Conditions as amended, modified and/or substituted by E-Reach by EtonHouse from time to time and published on E-Reach by EtonHouse's website at <https://www.e-reach.com.sg/>. The utilisation and continued utilisation (upon an amendment, modification and/or substitution of the Terms & Conditions) of the Services by the Student shall be deemed acceptance of these Terms and Conditions by the Client, Parents and Student whether or not the Terms & Conditions (and any subsequent amendment, modification and/or substitution) are signed and returned to E-Reach by EtonHouse by the Client.

3. The headings in these Terms & Conditions are for convenience only and shall not affect the interpretation hereof.

#### **Conditions of Continued Enrolment**

4. The Client and Parents agree to fully disclose all information relevant to the Student's enrolment and continued enrolment in E-Reach by EtonHouse. In the event that E-Reach by EtonHouse subsequently becomes aware that information considered reasonable for consideration for enrolment to E-Reach by EtonHouse has been withheld, falsified or is inaccurate, E-Reach by EtonHouse has the right to suspend or terminate the Student from any or all classes.

5. E-Reach by EtonHouse reserves the right to transfer, suspend and/or terminate the Student with immediate effect from or to any or all classes in the event that the Client, Parents and/or Student breaches any provisions of the Contract, or E-Reach by EtonHouse deems, in its sole discretion, that the Client, Parents and/or Student demonstrates behaviour that is detrimental to the welfare or safety of the Staff or other parents and students of E-Reach by EtonHouse, or prejudicial to good order or the reputation of E-Reach by EtonHouse, or for any other reason that E-Reach by EtonHouse deems fit and proper in its absolute discretion. In the event that the Student is terminated from E-Reach by EtonHouse pursuant to this clause, E-Reach by EtonHouse will not be under any obligation to return any deposit or fees paid to E-Reach by EtonHouse. Without prejudice to the generality of this clause, examples of when E-Reach by EtonHouse may exercise its right include (but is not limited to) cases where the Client, Parents and/or Student:

- a. cause or threaten to cause physical injury to other parents, students and/or Staff for any reason;
- b. use threatening, abusive or insulting words or behaviour towards other parents, students and/or Staff;
- c. harass, cause alarm or distress to other parents, students and/or Staff;
- d. fail to comply with any policy, guidelines, code of conduct, regulation, notice, direction or instruction given by E-Reach by EtonHouse or any Staff in relation to the conduct of classes or the use of E-Reach by EtonHouse's premises or items or any matter relating to the provision of the Services;
- e. persistently behave in a manner that is disruptive and prevents the continuation of classes or the provision of the Services;
- f. use, disclose or disseminate any of E-Reach by EtonHouse's trademarks or copyright material without obtaining E-Reach by EtonHouse's prior written consent; or
- g. do not pay any fees payable to E-Reach by EtonHouse and which are outstanding and remain unpaid as at the first week of commencement of the Term.

Should any investigations be deemed by E-Reach by EtonHouse (in its sole discretion) to be necessary or appropriate, the Student may be transferred, suspended or terminated from any or all classes pending such investigation.

### **Conduct of classes**

6. E-Reach by EtonHouse reserves the right to, if it deems fit in its sole discretion, (a) transfer, combine or dissolve a class and change teachers, (b) make changes to any of the classes, (c) refuse entry to the Student if the Student is deemed to be unwell and (d) amend or vary timings, availability, venues, content and specialist trainers according to programme priorities and student needs. E-Reach by EtonHouse will inform the Client, Parent and/or Student of any of the above changes.

7. E-Reach by EtonHouse does not guarantee that a Student will be able to attend any particular class or timeslot or to receive classes from any particular Staff. E-Reach by EtonHouse reserves the right to place a Student in an appropriate class or timeslot (in its absolute discretion) depending on the availability of classes, the class capacity, available Staff and/or E-Reach by EtonHouse's assessment (in its absolute discretion) of the suitability of the Student in ability, conduct, temperament or any other particular reason for any particular class.

8. The Student shall not be entitled to receive any materials for any classes which he or she has not registered and paid for. In the event that the Student commences classes mid-way during any programme or Term, the Student shall be entitled to receive materials used in that class only from the date on which the Student begins attending the classes.

9. Fees for unattended lessons are strictly not refundable.

10. There will be no classes held on (i) public holidays (whether general, gazetted or otherwise declared or observed in Singapore), (ii) if a public holiday falls on a Sunday, the day next following (not being itself a public holiday), or (iii) such other days as designated by E-Reach by EtonHouse as a non-schooling day for any reason (including without limitation weather/emergency/safety reasons, for the purposes of school retreats/excursions or other administrative nonworking days etc.). Unless otherwise indicated, no replacement classes will be scheduled and no refund of class fees will be given in lieu of any classes which would otherwise have been held but for the same.

### **Payments and Refunds**

11. In consideration of E-Reach by EtonHouse providing the Services to the Student, the Client shall pay the applicable fees, together with the applicable Goods & Services Tax ("GST") or any other tax that may be levied by the Government of Singapore from time to time.

12. The applicable fees will be reviewed from time to time and may be increased or decreased by such amount as E-Reach by EtonHouse, in its sole discretion, deems fit.

13. New Client, Parents and/or Student undertakes to pay the applicable course fees, including the deposit if applicable, upon signing the Registration Form and in any event within three (3) working days from the date of the invoice issued by E-Reach by EtonHouse.

14. Existing Client, Parents and/or Student undertakes to pay all other applicable fees to E-Reach by EtonHouse within two (2) weeks from the date of the invoice issued by E-Reach by EtonHouse.

15. A Student cannot commence or continue classes with E-Reach by EtonHouse whilst any fees are outstanding and unpaid. A Student's place in any particular After-school Programme, Holiday Programme and/or Special Programme shall not be confirmed until and unless full payment of all applicable fees is received by E-Reach by EtonHouse.

16. Payments to E-Reach by EtonHouse may be made by any of the following methods:

- a. PayNow
- b. Credit card payment transactions are accepted at applicable payment gateway charges; and

17. In the event that a Student commences an After-school Programme class after the Term has commenced, fees for the current and following Term are payable within three (3) days of E-Reach by EtonHouse's confirmation of available vacancy in the relevant class. E-Reach by EtonHouse reserves all rights not to accept the Student and/or to cancel or terminate any classes for which payment has not been made by the prescribed due date.

18. Fees paid are strictly non-refundable if the Student decides to withdraw from E-Reach by EtonHouse at any time after the commencement of each Term, Holiday Programme or Special Programme, as the case may be.

19. Unless otherwise stated, all applicable fees paid are strictly non-refundable and the refunded credit therein is non-transferable to any third party or other Student. The provisions of this clause shall have effect notwithstanding that the relevant class has not commenced or that the Student has not attended any classes.

20. E-Reach by EtonHouse may in its sole discretion, deem that the Client is eligible for a refund of any applicable fee paid or part thereof and in such event, E-Reach by EtonHouse will pay the refund via bank transfer and the Client is responsible for providing accurate information.

#### **Intellectual Property & Media Rights**

22. The Client, Parents and Student shall have no right to use any trademark owned or used by E-Reach by EtonHouse, and further undertake not to make copies or allow copies to be made of materials and/or documents used during lessons.

23. Any reproduction or disclosure of such materials and/or documents shall require the prior written consent of E-Reach by EtonHouse.

24. Any unauthorised reproduction or disclosure of such materials and/or documents shall be valid grounds for the suspension or termination of a Student.

25. E-Reach by EtonHouse reserves all rights and interests in any intellectual property created arising as a result of the work or actions of the Student in conjunction with any of E-Reach by EtonHouse's staff and/or other students for a purpose, event, course and/or activity associated with or offered by E-Reach by EtonHouse. Any use of any such intellectual property rights by a Client, Parents and/or Student is subject to the prior written consent of E-Reach by EtonHouse upon such terms and conditions as may be specified by E-Reach by EtonHouse. E-Reach by EtonHouse may, at its discretion, allow the Student's role in creation/development of intellectual property rights to be acknowledged.

26. Client, Parents and Student consent to E-Reach by EtonHouse using the Student's name, work, photographs, academic records, photographs, audio/visual recordings and other material for promotional and other purposes such as publicising E-Reach by EtonHouse and its students' accomplishments to internal and external audiences, including in print and online, whether during the course of the Student's enrolment with E-Reach by EtonHouse or thereafter.

#### **Personal Data Protection and Privacy Policy**

27. The Client, Parents and Student consent to the collection, use and disclosure of their Personal Data for the registration and continued enrolment of the Student in E-Reach by EtonHouse and such other purposes as described in ETONHOUSE'S Privacy Policy (as amended, varied, updated or supplemented from time to time), a copy of which is attached to these Terms & Conditions and may additionally be found online at <https://www.etonhouse.com.sg/e-reach/privacy.html>.

### **Liability for Injury**

28. In consideration of E-Reach by EtonHouse providing the Services to Students at its premises, the Client, Parents and Student hereby agree to undertake all the risk and liability arising from any use of the premises and, to the fullest extent permitted by law, neither E-Reach by EtonHouse nor its Staff shall be liable for any loss, damages, expenses, personal injury or death of any person which may arise as a result of the Client's, Parents' or the Student's use of the premises whether direct or indirect and whether reasonably foreseeable or not, unless such personal injury or death is directly caused solely by the negligence of E-Reach by EtonHouse and not attributable at all to any fault, negligence or lack of care on the part of the Client, Parents or the Student.

29. The Client, Parents and Student shall be responsible for the security, safety and use of their own personal property on E-Reach by EtonHouse's premises, and E-Reach by EtonHouse shall not be held liable for hurt, injury, loss or damage to the Client, Parents and Student and any of their personal property arising there from.

30. The Client, Parents and Student shall be solely responsible for the medical, allergies, dietary or any other special conditions or needs (whether physical, mental or emotional) of the Student. While E-Reach by EtonHouse will be happy to accommodate, as far as possible, any special requests relating to the Student in respect of the same, E-Reach by EtonHouse accepts no responsibility for ensuring that the Student complies with or obeys any restriction in respect of and/or is provided with any item or accommodation or does or is prevented from doing anything in respect of the same nor does E-Reach by EtonHouse accept any responsibility in respect of any hurt, injuries or illness to the Student arising there from.

31. E-Reach by EtonHouse accepts no responsibility whatsoever for the custody or care of any Student whether the Student is travelling to, attending or leaving ETONHOUSE's premises for the purposes of the Services. It is the responsibility of the Client and/or Parents to ensure that the Student is sent to, attends at and leaves E-Reach by EtonHouse's premises in a timely, safe and orderly fashion.

### **Limitation of Liability**

32. Notwithstanding anything to the contrary in the Contract:

a. E-Reach by EtonHouse's sole liability and the maximum extent of such liability (if at all E-Reach by EtonHouse's liability is established) to the Client, Parents and/or Students and the Client, Parents and/or Student's sole remedy for damages from E-Reach by EtonHouse (whether in respect of one claim or a series of connected claims) howsoever caused arising out of the furnishing or the failure to furnish or to adequately furnish the Services or in respect of any obligation of E-Reach by EtonHouse under or arising out of the Contract and the provision of the Services is limited to the aggregate sum of all payments of fees made by the Client for the material Term (in the case of After-school Programmes) or the Holiday Programme or Special Programme in respect of which such liability arose;

b. E-Reach by EtonHouse shall in no event be liable to the Client, Parents and/or Student for any special, incidental, indirect, consequential or punitive damages, or any loss of profits, opportunity, savings, revenues, business, goodwill or information, whether in contract or in tort or under any other cause of action absolutely, and whether or not caused by acts or omission or negligence of E-Reach by EtonHouse or its Staff, and regardless of whether such damages are foreseeable as at the date the Contract was entered into or from time to time.

### **Indemnity**

33. The Client shall:

a. indemnify, defend and hold harmless E-Reach by EtonHouse and its Staff from and against all loss, claims, demands or causes of action and any liabilities, damages, costs or expenses resulting therefrom (including expenses and legal fees on an indemnity basis) caused by, arising out of or relating to the breach of or noncompliance with any terms of the

Contract and these Terms & Conditions on the part of the Client, Parents and/or Student or arising out of any wilful default, misconduct or negligence on the part of the Client, Parents and/or Student; and

b. indemnify E-Reach by EtonHouse against any loss, cost, claim and expense (including legal costs on any indemnity basis) that E-Reach by EtonHouse may suffer or incur in protecting or enforcing any rights of E-Reach by EtonHouse under this Agreement against the Client, Parents and/or Student.

#### **Force Majeure**

34. E-Reach by EtonHouse shall not be liable if it is prevented or hindered from carrying out its obligations to the Client, Parents and/or Student by reason of a Force Majeure event beyond E-Reach by EtonHouse's reasonable control and E-Reach by EtonHouse shall be released from such obligations to the extent that E-Reach by EtonHouse is affected by the circumstances of the Force Majeure event and for the period during which those circumstances exist.

35. For the purposes of this clause, "Force Majeure" shall mean any of the following events: a) war, invasion, rebellion, revolution, insurrection or civil war; b) act of Government; c) earthquakes, fire, lightning, storms, floods, haze or any other occurrence caused by the operation of the forces of nature; d) strikes, lockouts, boycotts or labour disputes; e) terrorism, sabotage or arson; f) epidemic or infectious disease; or g) any other event similar to any of the foregoing or any other event beyond the control of E-Reach by EtonHouse.

#### **No Warranty**

36. E-Reach by EtonHouse does not warrant or guarantee that any Services or any assigned teacher or any course, workshop, class or programme developed and/or conducted by E-Reach by EtonHouse will help improve the Student's academic or other performance and the Client, Parents and/or Student hereby irrevocably agree and undertake to fully waive and indemnify E-Reach by EtonHouse and its Staff against all consequences arising from any act or omission on the part of E-Reach by EtonHouse, including without limitation any act or omission in respect of E-Reach by EtonHouse's conduct of classes, allocation of Staff and students, After-school Programme, Holiday Programme and Special Programme materials and conduct of Staff, other students and parents.

#### **Communications**

37. For the purposes of the provision of the Services and/or any matter relating to the Student:

a. E-Reach by EtonHouse will and is entitled to communicate with and take instructions from the Client and all parties who have signed the Registration Form indicating that they are a contact person unless notice in writing to the contrary is subsequently given by the Client;

b. E-Reach by EtonHouse is entitled (but is not otherwise obliged) not to communicate or correspond with any person or party (including a Parent) who has not signed the Registration Form indicating that they are a contact person or who has not otherwise subsequently been expressly authorised in writing by the Client; and

c. where E-Reach by EtonHouse deems it necessary in the case of urgency or for the purposes of an emergency, E-Reach by EtonHouse will contact and communicate with any contact person or party whose details or particulars are known to E-Reach by EtonHouse.

38. It is the responsibility of the Client and Parents to update E-Reach by EtonHouse in a timely manner in respect of any change in status or particulars of the Client, Parents and/or the Student. The Client/Parents may do so by obtaining, completing and submitting the appropriate particulars forms available from E-Reach by EtonHouse.

39. Unless otherwise provided for to the Contract, notices which the Client, Parents and/or Student are required to give to E-Reach by EtonHouse under the Contract must be in writing, addressed to “EtonHouse International Education Group” and sent to 8 Stevens Road, Singapore 257819.

#### **Determinations**

40. E-Reach by EtonHouse shall be empowered and entitled to make any determination or issue any notification concerning any matters in relation to the Contract and the provision of the Services (including the manner in which the Services are provided and/or the suspension and/or termination of the Services to any Client or Student) which shall (in the absence of manifest error) be conclusive evidence as to that matter and shall be binding on the Client, Parents and/or Student.

#### **Confidentiality**

41. The Client, Parents and Student shall treat and keep all Terms & Conditions of the Contract and any matter relating to the provision of the Services and all matters or disputes arising out of or in respect of the Contract and/or the provision of Services strictly private and confidential and shall not under any circumstances directly or indirectly through any other person disclose, communicate or publish the same to any third parties (unless required by regulatory or judicial authorities and/or with the express prior written consent of E-Reach by EtonHouse and shall indemnify E-Reach by EtonHouse against any breach of or default in respect of the same.

42. Under no circumstances shall E-Reach by EtonHouse be required to disclose to the Client, Parents, Students or any other party any Personal Data (as defined in the Personal Data Protection Act 2012), personal information, details or particulars, confidential information or the identities of other students, parents, Staff or third parties.

#### **Entire Agreement**

43. The Contract (comprising these Terms & Conditions, the ETONHOUSE Privacy Policy and the Registration Form) shall constitute the entire agreement between the parties and shall supersede any other prior agreements, either oral or in writing, between the Client and/or the Parents and/or the Student and E-Reach by EtonHouse. The Client, Parents and Student acknowledge that no representation, inducements, promises or agreements, orally or otherwise, have been made by E-Reach by EtonHouse which are not embodied herein.

#### **Severability**

44. Any term, condition, stipulation, provision or undertaking in the Contract which is or may become illegal, void, prohibited or unenforceable in any respect under any law shall be ineffective to the extent of such illegality, voidness, prohibition or unenforceability but shall not otherwise invalidate or render illegal, void or unenforceable any other term, condition, stipulation, provision or undertaking contained in the Contract.

#### **Third Party Rights**

45. Save for Staff, a person who is not a party to the Contract has no rights under the Contracts (Right of Third Parties) Act (Chapter 53B) of Singapore to enforce or enjoy the benefit of the terms of the Contract.

#### **Governing Law and Dispute Resolution**

46. The Contract shall be governed and construed in accordance with the laws of the Republic of Singapore.

47. Any dispute arising out of or in connection with the Contract must first be negotiated in good faith between the parties with a view to a resolution of such dispute. Each of the parties hereto irrevocably agrees that, if the dispute is not resolved

within 30 days of the date of the dispute first arising, the courts of Singapore shall have exclusive jurisdiction to hear and determine any suit, action or proceeding and to settle any disputes which may arise out of or in connection with the Contract and, for such purposes, irrevocably submits to the exclusive jurisdiction of such courts.

48. All disputes and the resolution of such disputes (whether conducted through negotiation, litigation or otherwise) shall be strictly private and confidential between the parties.

#### **Students with Special Education Requirement(s)**

49. E-Reach by EtonHouse must be informed of any academic, physical or behavioural issues relating to the Student prior to registration. In such cases, all relevant supporting documentation will be requested. Where necessary, further documentation or evaluation may be required. Failure to inform E-Reach by EtonHouse of any relevant issues may affect the enrolment of the Student.

50. Where a Student with a special education requirement (as determined by E-Reach by EtonHouse or the Parent) is enrolled in E-Reach by EtonHouse, subsequent ongoing placement will be based upon E-Reach by EtonHouse's assessment of the Student's ability to continue to function independently (or with Student-funded support personnel) within the school's regular programme and with positive outcomes for the learning and well-being of other children.

51. A provisional or, in the case of behavioural issues, a probationary placement may be offered to a Student with a special education requirement (as determined by E-Reach by EtonHouse or the Parent). In such cases, E-Reach by EtonHouse may require the enrolment of the Student to be terminated if this is considered to be in the best interests of the Student and/or of the school community as a whole.





**Schedule A (ETONHOUSE's Privacy Policy)**

**PRIVACY POLICY**

This Privacy Policy relates to personal information collected and the circumstances under which it may be used or disclosed by ETONHOUSE.

ETONHOUSE is committed to respect your privacy and we aim to maintain a high level of trust with all clients and prospective clients by adhering to the principles of applicable data protection and privacy laws in each country of operation.

**Types of Information Collected and Used**

ETONHOUSE collects personal information so that we can provide an experience that is responsive and customised to your needs.

Examples of personal information we collect include:

- a. Personal data about you and your family members, which may include names, identification particulars, contact details, preferences, health information, family background, educational information, demographic data, payment details and transaction history;
- b. Information and data generated in the course of any continual relationship with ETONHOUSE, for example, instructions given by you to arrange class enrolments, transfers, replacements, withdrawals, and other information and records you choose to provide by various modes of communication including mail, telephone, SMS, fax, email, internet and market research;
- c. Information from cookies, other technologies deployed for the analysis of website usage or other information technology applications used by ETONHOUSE.

**Purposes for which Information is Collected, Used and Disclosed**

ETONHOUSE collects personal information from you, your family members, your authorised representatives, publicly available sources, our website, mobile services and other channels including emails, phone conversations and face-to-face interactions with our employees, officers and directors.

The purposes (collectively referred to as "Allowed Purposes") for which ETONHOUSE collects, uses and discloses personal information include:

- a. To provide, operate and administer ETONHOUSE products and services, or to process applications for ETONHOUSE products and services, business or financial transactions, and to maintain service quality levels and train staff;
- b. To provide product-related services and support, including the provision of administrative support, technical assistance and customer alerts;
- c. To facilitate operational processes including but not limited to student profile assessments, class and student management, payment administration and statistical analysis;
- d. To maintain accurate client information and enable customised experiences that meet your preferences and needs;
- e. To manage ETONHOUSE's relationship with you, which may include providing information on ETONHOUSE's products and services, where specifically consented to or where permissible under applicable laws and regulations;
- f. For marketing and communication; Sending you marketing information about our services, including but not limited to cross-marketing between ETONHOUSE INTERNATIONAL EDUCATION GROUP entities and notifying you of our marketing events, initiatives and promotions;
- g. For use in promotional and marketing material distributed by ETONHOUSE INTERNATIONAL EDUCATION GROUP whether online or offline, including but not limited to posts on social media, print or electronic copies of newsletters

and brochures, promotional video advertisements and print advertisements;

h. To facilitate product development and service refinements via customer feedback, data analysis and market research;

i. To perform internal management, to operate management information systems, to carry out and enable internal and external audits;

j. To monitor and record calls and electronic communications with clients for record-keeping, quality control, training and case investigations;

k. To enforce or defend the rights of ETONHOUSE, its employees, officers and directors;

l. For safety, legal and regulatory compliance; and

m. Purposes relating directly thereto.

ETONHOUSE may disclose personal information for any of the Allowed Purposes to:

a. Professional advisors, third party service providers, agents or contractors engaged to support ETONHOUSE's business operations under a duty of confidentiality;

b. Any person or entity which is part of ETONHOUSE although only to the extent necessary to fulfil the Allowed Purpose;

c. Any person to whom disclosure is required under applicable laws or regulations;

d. Any court, tribunal, regulator, or other authority to whom disclosure is necessary under applicable laws or regulations.

If ETONHOUSE needs to use your personal data for any other purposes, we will notify you and obtain your consent beforehand. You will be given the opportunity to withhold or withdraw your consent for the use of your personal data for these other purposes.

### **Transfer of Information**

Personal information may be transmitted to data storage facilities outside Singapore. Regardless of the location where personal information is transferred or stored, ETONHOUSE will make reasonable security arrangements to prevent unauthorised access, collection, use, disclosure, copying, modification, disposal or similar risks to your personal information. Please note, however, that we cannot be held responsible for unauthorised or unintended use, access or disclosure that is beyond our control.

### **Retention of Information**

We retain personal information in accordance with legal, regulatory, business and operational obligations.

### **Right of Access**

You have the right to request a copy of your personal information held by us and to request for any inaccurate personal information to be rectified. A request can be submitted in writing, by mail or email (details in the "Contact Us" section).

Please note that we may be prevented by law from complying with any request that you may make. We may also decline any request that you may make if the law permits us to do so.

ETONHOUSE reserves the right to charge an administrative fee for providing a copy of your personal information. If a fee is to be charged, we will inform you of the amount beforehand and respond to your request after payment is received.



### **Consent**

This Policy applies to all personal data that you may provide to us and the personal data we hold about you. By providing us with your personal data or by accessing, using or viewing the applicable website or any of its services, functions or contents (including transmitting, caching or storing of any such personal data), you shall be deemed to have agreed to each and all the terms, conditions, and notices in this Policy.

You may submit a request to withdraw your consent at any time by contacting us in writing, via mail or email.

Do note, in many circumstances, we need to use your personal data in order for us to provide you with products or services which you require or have requested. If you do not provide us with the required personal data, or if you do not accept the amended Policy or withdraw your consent to our use and/or disclosure of your personal data for these purposes, it may not be possible for us to continue to serve you or provide you with the products and services that you require or have requested.

### **Disclaimer**

To the maximum extent permitted by law, we shall not be liable in any event for any special, exemplary, punitive, indirect, incidental or consequential damages of any kind or for any loss of reputation or goodwill, whether based in contract, tort (including negligence), equity, strict liability, statute or otherwise, suffered as a result of unauthorised or unintended use, access or disclosure of your personal data.

### **Updates to the Privacy Policy**

ETONHOUSE reserves the right to amend and vary the terms of this Privacy Policy at any time and will provide the updated Policy on our website. The use or continued use of any of ETONHOUSE's services shall be deemed as your agreement and consent to be bound by our Privacy Policy.

### **Governing Law**

This Policy is governed by the laws of Singapore. You agree to submit to the exclusive jurisdiction of the Courts of Singapore in any dispute relating to this Policy.

### **Contact Us**

Feel free to contact us for any enquiries, requests and feedback.

By Mail: Personal Data Protection Officer  
EtonHouse International Education Group  
8 Stevens Road  
Singapore 257819